



## Information about reporting violations

### Information about the internal reporting office

The Munich Airport is committed to the principles of good corporate management, which acts responsible and complies with legal requirements. For this purpose, we have set up an internal reporting office at Flughafen München GmbH.

As a reporting office, we receive reports from employees as well as from external parties, such as providers, contractors, suppliers or customers.

Reports are treated as strictly confidential and can also be submitted anonymously as part of the BKMS® system established in 2013 at Flughafen München GmbH. The persons providing a report decide for themselves whether they want to open a protected mailbox and therefore a communication channel in the BKMS® system.

The internal reporting office set up at Flughafen München GmbH also handles reports affecting the following corporate companies:

- AeroGround Flughafen München GmbH,
- Allresto Flughafen München Hotel und Gaststätten GmbH,
- eurotrade Flughafen München Handels-GmbH,
- FMSicherheit Flughafen München Sicherheit GmbH,
- Flughafen München Versicherungsvermittlungsgesellschaft mbH,
- LabCampus GmbH,
- Flughafen München Realisierungsgesellschaft mbH,
- Terminal 2 Gesellschaft mbH & Co oHG.

Violations can be reported

- within the scope of **§ 2 of the Whistleblower Protection Act** (HinSchG) (e.g. corruption, fraud, theft, embezzlement, vandalism, property damage, competition offenses).
- within the scope of the **Supply Chain Due Diligence Act** (law on corporate due diligence to avoid human rights violations in supply chains, LkSG)
- Violations of the **Code of Conduct** and the **guidelines** of the FMG Corporation such as the “Gifts and Invitations Guideline” and **other regulations applicable in the FMG Corporation**.



Reports of misconduct have nothing to do with "denigration". Rather, persons providing a report help to avert damage and ensure lawful conduct. All employees, but also external parties, such as providers, contractors, suppliers, customers who would like to report possible violations of laws, regulations, internal guidelines or the Code of Conduct, can submit their reports here. As a bidder or contractual partner, you are not only acting in the interest of Munich Airport, but also in your own legitimate interest if you uncover practices that prevent fair competition.

You can access our **electronic reporting system [BKMS® system]** via the following Internet address: <https://www.bkms-system.net/bkwebanon/report/clientInfo?cin=6fmg137&c=-1&language=eng>.

You are also welcome to contact the reporting office at Flughafen München GmbH **in person**:

Phone 089/975-40340

Email: [hinweise@munich-airport.de](mailto:hinweise@munich-airport.de)

### **Information about the external reporting offices**

According to the Whistleblower Protection Act, reports can also be made to an external reporting office as an alternative to the internal reporting office. You have the right to choose whether you contact an internal or external reporting office. The federal government is setting up the external reporting office at the Federal Office of Justice [Current information can be found under <https://www.bundesjustizamt.de/DE/MeldestelledesBundes/MeldestelledesBundes.html>]. The Whistleblower Protection Act stipulates that in cases in which effective internal action can be taken against the violation and the person providing a report does not fear reprisals, reporting to an internal reporting office is preferred. Please also note that the external reporting office of the federal government only acts in accordance with the Whistleblower Protection Act. This means specifically that only certain facts [e.g. in the area of criminal law] are recorded. However, you can also submit reports outside the scope of the Whistleblower Protection Act to the internal reporting office at Munich Airport.



Additional information about reports, reporting office and compliance can also be found on the Internet under <https://www.munich-airport.com/> or <https://www.munich-airport.com/compliance-264015>.