



/Application for a vehicle pass  
subject to a fee



## To be completed by the applicant

<b>Applicant</b>	<b>Vehicle owner</b> [complete if it differs from the applicant]
Company/department/FMG division abbreviation	Last name/first name/company
Address [road, postcode, town/city]	Address [road, postcode, town/city]
Agent [last name, first name, phone no., email address]	

The applicant and the vehicle owner agree that their personal details and details of the vehicle will be stored electronically. The applicant assures that drivers deployed have valid access authorisation and the right to drive for the routes used. **If an individual application is involved, the FMG-apron driving licence must be enclosed with the application.** The applicant has received the "Conditions for applying for a vehicle pass" information sheet and confirms that the requirements set out in the information sheet have been met. **Compliance with these are herewith legally binding.**

**Please sign on application:**

<b>Authorised signatory</b> [date, stamp, signature]	<b>Vehicle owner</b> [date, signature]
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<b>Vehicle details</b>		Vehicle manufacturer
Registration number	Internal registration number	Vehicle model
		TÜV [technical inspection] valid until
		M M . Y Y Y Y

Reason for access authorisation [on separate sheet where necessary]

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New application      Validity      From 

M	M	.	Y	Y	Y	Y
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      To 

M	M	.	Y	Y	Y	Y
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Replacement [e.g. loss, broken windscreen, change of vehicle]

Extension      

Old vehicle pass number						
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<b>To be completed by the companies, authorities, FMG-Division</b>			FMG-Division
Details of the employer and the applicant have been checked and are confirmed			<b>F-</b>
Stamp of responsible company, authority, FMG div.	<b>Phone No.</b>	<b>Date</b>	<b>Authorised signatory of resp. company, authority management, FMG div.</b>

<b>Cost allocation</b>	<input type="checkbox"/> FMG-internal	Cost centre	<input type="checkbox"/> external	Customer number
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**Only sign when you receive the vehicle pass**

<b>Date:</b>	<table border="1"><tr><td>D</td><td>D</td><td>.</td><td>M</td><td>M</td><td>.</td><td>Y</td><td>Y</td><td>Y</td><td>Y</td></tr></table>	D	D	.	M	M	.	Y	Y	Y	Y	<b>Signature of applicant</b>
D	D	.	M	M	.	Y	Y	Y	Y			



# To be completed by Flughafen München GmbH

## KSZ-A

Antrag durch KSZ-A Zugangsmanagement vorgeprüft am

T	T	.	M	M	.	J	J	J	J
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Plaketten - Nummer

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Ersatzplaketten - Nummer

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Abrechnungsart

Zufahrtsplakette

Hängeplakette

gültig bis

M	M	.	J	J	J	J
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gültig bis

M	M	.	J	J	J	J
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Firmenstandard

Abrechnungsart

Firmenstandard

Abrechnungsart

Konto intern

Kostenstelle

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Konto extern

Kundennummer

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nein

## Zustimmung

KSZ-A

ja  nein

Datum

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Unterschrift KSZ-A

Ordnungskriterien

Datum

T	T	.	M	M	.	J	J	J	J
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Unterschrift AVV

AVV

ja  nein

Datum

T	T	.	M	M	.	J	J	J	J
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Unterschrift KSR

KSR

ja  nein

FMG-Vorfeldführerschein liegt dem Antrag bei

ja  nein

Begründung der Ablehnung

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## Information sheet: Conditions for applying for a vehicle pass

1. Liability insurance exists for the vehicle.
2. The vehicle concerned is in a safe, roadworthy condition
  - Officially licensed private and company vehicles in accordance with Section 29, I of the German Road Traffic Licensing Regulations [StVZO] [TÜV].
  - Forklift trucks [forklifts] in accordance with “Accident prevention regulation GUV 5.3 Section 20 [1]” of the German statutory accident insurance [regulation: annual inspection].
3. The provisions of the rules governing use of the airport [“Flughafenbenutzungsordnung”] [extract available from RCV division at FMG, Tel. 089 / 975-61301] and the traffic and licensing regulations for the restricted area of the Airport [“Verkehrs- und Zulassungsregeln für den nichtöffentlichen Bereich des Flughafengeländes”] [available from CSW division at FMG, Tel. 089 / 975-43335] must be read for information purposes. The applicant undertakes to observe these regulations, and passes this obligation on to the driver of the vehicle specified in the application by handing this information over to the driver.
4. Changes to the registration number/inventory equipment numbers and the cancellations of licenses must be communicated in writing to Access Management in the form of a new application.
5. All employees/users who travel on the security restricted area of the apron/tarmac with a motorised vehicle/self-driving work equipment, must have a valid driving licence in accordance with the German Road Traffic Act [StVO]. The companies guarantee FMG that only trained personnel who are authorised to drive will be deployed on the apron/tarmac. Training opportunities are offered by the FMG Training Department in Schwaig [registration at: <http://www.munich-airport.de/de/micro/bildung/22seminareflugh/anmvorfeld/index.jsp>].
6. The application must be signed by the authorised signatory of the applicant and countersigned by the responsible FMG specialist department / company.
7. In the case of a vehicle change, broken windscreen, expiry of validity or an end to employment before the expiry of validity of the vehicle pass, the vehicle pass must be removed from the vehicle and handed in to Access Management [KSZ-A]. Vehicle pass extension, vehicle replacement, windscreen replacement and loss of the vehicle pass must be notified by means of a new application. An amount to cover the expense involved will be invoiced when access passes are not returned.
8. Please note that the access vehicle pass must be collected within the next 3 months, as the data set created will otherwise become invalid.
9. FMG shall store and process the personal data collected to process the application and administrate access rights as well as for purposes under insurance law [e.g. damage regulation]. Anybody may contact the State Officer for Data Protection to assert that his/her rights have been infringed through the collection, processing and use of his personal data by public offices [Section 6 Federal Data Protection Act]. Your details will not be used for advertising purposes.

**The applicant / vehicle owner is aware that the infringement of one of these points may result in the authorisation to drive on the apron being withdrawn for the vehicle concerned.**